

CAMP ONLINE REGISTRAITON INSTRUCTIONS

1. [Click here to access the registration page.](#)
2. Choose your type of stay under the "Category" pulldown menu and select "Day Use," "Meals," or "Overnight."
3. Next, click on the date that you'd like your rental to begin using the calendar.
4. Next, choose the number of days you'd like to book. The registration page will show you what's available during that timeframe. (For example, say you are interested in planning a two-night women's retreat in August. Choose "overnight" for the category, click on the first night of your stay, choose the number of nights, and you will get a list of facilities available on your dates.)
5. When you find the facility you'd like to book, click the red "reserve" button next to that facility description.
6. Last, click red "check out" button on the right side of the screen and fill in the remainder of the registration fields.
7. When checking out, you'll select from one of two price groups, either "Congregations and groups that are part of the Heartland Conference United Church of Christ" (which includes over 300 churches in WV, KY, and OH), or choose "All other Groups (Not Heartland UCC)."